

Document checklist to be submitted by nominee in case of death

Sr No	Documents	Society Manager	Chairman	Secretary	Treasurer
1	Application for membership by Nominee – Bye law no. 34, Appendix 15				
2	Affidavit on Rs. 200/- Stamp paper from Legal Heirs/ Nominee.				
3	List of Legal Heirs				
4	Form of Undertaking to be furnished on Rs. 200/- Stamp Paper by Nominee – Bye Law No. 19(a) (iv) – Appendix 3.				
5	Indemnity Bond on Rs. 500/- Stamp Paper Bye-Law no. 34, Appendix 18				

Sr No	Documents	Society Manager	Chairman	Secretary	Treasurer
6	Form of Notice inviting claims or objections to transfer of shares/interest of deceased member in property of society. This needs to be published in 2 local newspapers.				
7	Death Certificate copy of the deceased member along with Original Share Certificate to be handed over by the nominee.				
8	Entrance Fee of Rs. 100/- per applicant.				

“Please be advised that the information provided above is for informational purposes only. We recommend consulting with your legal adviser to obtain professional advice tailored to your specific situation and requirements”